



Position Title:	Director
Salary:	\$80,000 - 85,000 based on experience and qualifications Including access to a health care plan, 5% RRSP contributions, 4 weeks of vacation, 10 sick days and 2 personal days
Deadline:	Monday, April 1, 2024, at 5 p.m. EDT
Status:	Permanent - full-time (40 hours a week)
Location:	Candidates in the Montreal, Ottawa, Toronto corridor will be considered

Who We Are: The Canadian Network on Corporate Accountability (CNCA) is a project of the Steelworkers Humanity Fund, a registered Canadian charitable organization. The CNCA brings together 41 organizations from across Canada that advocate for Canadian policy and law reform to ensure Canadian corporations respect human rights and the environment throughout their global operations and supply chains. The CNCA also collaborates internationally with similarly mandated organizations. The network currently has a special focus on mining, oil, and gas companies and companies making clothes for the Canadian market.

Position Summary: The CNCA is seeking a highly motivated and visionary leader to fill the position of Director. Operating within a small team and working in a collaborative environment under the supervision of the CNCA Steering Committee, the Director provides strategic leadership to advance CNCA's advocacy mandate and move CNCA's priorities and positions forward to shift legislative and policy change.

Responsibilities:

Leadership and Management

- Facilitate the planning and implementation of CNCA's strategic plan, including establishing annual work plans
- Supervise the work of other CNCA staff and contractors, ensuring efficient and effective human resource management and practices in the day-to-day operations
- Oversee the development, implementation and evaluation of CNCA's fundraising strategy and maintain relationships with funders
- Serve as project manager for the Global Initiative on Corporate Accountability (GICA)
- Represent CNCA with key stakeholders, including the media, coalitions, national and international partners

Policy Analysis and Development

- Carry out research and analysis of laws, proposed legislation, programs and reforms relevant to the policy concerns of the network
- Assess policy issues and provide options and recommendations for positions, actions, strategies and partnerships
- Develop and implement opportunities for the CNCA to contribute to relevant policy discussions within the non-governmental sector, and with relevant Canadian ministries, agencies, parliamentarians and institutions
- Produce high quality policy and advocacy products such as policy briefs and position papers to engage policy-makers and supporters
- Provide advice to impacted communities and CNCA members about existing mechanisms

Government Relations

- Develop and implement government relations strategies to enhance CNCA's relations with the federal government and key members of opposition parties
- Communicate advocacy positions and recommend actions to affect policy change within government
- Foster and maintain a strong network with key elected and non-elected government officials to influence priorities

Qualifications and assets:

- Strong background and commitment to social justice and environmental issues
- A minimum of 5 years in a leadership capacity with an organization, including in the non-profit sector
- University degree in a related field (e.g., human rights, law, political science, international development) an asset or a relevant combination of education and experience
- Demonstrated experience in stakeholder relations, policy development or advocacy, and campaigning
- Substantive knowledge of human rights law and corporate accountability issues
- Capacity to work in a self-directed manner
- Strong analytical, research and problem-solving skills
- Solid financial management, administrative, and organizational skills, including the ability to juggle a diversity of tasks and themes
- Excellent writing, speaking, and editing skills in English, with attention to detail, and an ability to write for a variety of audiences. The main working language of the CNCA is English, but proficiency in French is a strong asset

Application Process:

Candidates must have legal permission to work in Canada. Interested persons should submit their CV and a cover letter outlining their interest and qualifications for the position. Please send applications by e-mail to hring@cnca-rcrce.ca, with the subject CNCA Director, First and Last name.

The deadline for applications is April 1, 2024. Candidates must be available for first-round interviews between April 10 – 12, 2024.

We thank all applicants. Only applicants selected for interviews will be contacted.

CNCA is an equal-opportunity employer and welcomes applications from all qualified individuals. CNCA strongly encourages applications from women, Indigenous persons, racialized persons, persons with disabilities and persons of all sexual orientations and/or gender identities.

Further information on the Canadian Network on Corporate Accountability can be found at <https://cnca-rcrce.ca/>